



Hall County Government

PUBLIC WORKS AND UTILITIES
ENGINEERING DIVISION

MINOR LAND DISTURBANCE AND RESIDENTIAL DRIVEWAY PERMIT PROCEDURE

POST OFFICE DRAWER 1435
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COUNTY ENGINEER
Franklin P. Miller, P.E.

For existing minor land disturbance permits, driveway relocations, secondary driveways to existing homes and property access driveways only. For driveways related to new home construction, the permit will be included in the building permit and administered by the Building Inspections Department.

- The applicant will fill in the application, provide a site plan, provide an aerial photo of the property and provide a copy of the contractor's Level I certification.
- If it is a secondary driveway, verification under the existing zoning must be checked.
- Environmental Health must sign off on the request only if the property has an existing septic system, well, or field lines.
- The HLD Case will be created. The permitting sign will be prepared for the inspector and placed on their respective desks along with the full application packet. The full application packet will be scanned and saved on the server for reference.
- Engineering will collect the permit fee as follows:
 - \$50.00 - Residential/Secondary Driveway
 - \$50.00 – Minor Land Disturbance Permit
 - \$250.00 - Grading under an acre (Construction of a New Home).
- The inspector will call the applicant within 1-2 business days to schedule an on-site meeting. At that time, the applicant will receive the green permitting sign for the Minor Land Disturbance Permit.
- Once complete and cleared by the inspector, the case will be closed.
- Permits are good for six months after issuance.

NOTE:

The inspector may need to inspect pipe installation or modification (if applicable) and forms or sub-grade preparation if paving and finished product. Please contact the Engineering office at 770-531-6800 to schedule inspections of each phase at least 24 hours in advance.

All disturbed areas must be appropriately re-grassed or covered with mulch prior to project signoff.