

Application Process Summary and Submittal Checklist:

Process Summary:

1. Submit a complete application of all required materials (see checklist below) to the Planning and Development Department.

Note: Incomplete application packages or inaccurate information shall delay or prevent processing for review

2. County staff will inform applicant of any application deficiencies within 20 days.
3. Once the application is corrected, within 20 days of notification, it will be reviewed by the County again to ensure that the stated deficiencies have been rectified within 10 days.
4. If the application is complete and in compliance with The Small Wireless Facilities Ordinance, County staff will inform the applicant within 30 days that it is approved or denied for collocation. It shall be 70 days for the installation, modification, or replacement of a pole or decorative pole.

Submittal Checklist:

- One (1) completed Small Wireless Facilities Permit Application with original signature. (No copies or faxes)
- Applicable Small Wireless Facility fee(s)
- One (1) full size set of detailed construction drawings regarding the proposed work, as well as all required information and/or documentation for collocations and pole installations subject to administrative review as found in §17.412.040 of the Hall County Zoning Regulations.

SMALL WIRELESS FACILITIES PERMIT APPLICATION

APPLICANT INFORMATION

Applicant Name: _____

Name of Wireless Provider: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

24 HOUR EMERGENCY CONTACT

Name: _____ Phone: _____ Email: _____

CONSULTANT INFORMATION

Name: _____ Phone: _____ Email: _____

PROPOSED FACILITY LOCATION

Property Address: _____

City: _____ State: _____ Zip Code: _____

Closest Intersection (Distance and Direction From): _____

Is the project in an area with residential zoning adjacent? Yes No

Is the project located within a historic district? Yes No

If so, please list jurisdiction: _____

Is the projected located in an area designed solely for underground or buried facilities?

Yes No

EXISTING POLE/STRUCTURE INFORMATION

- New pole with an associated small wireless facility? Yes No
- Replacement pole with an associated small wireless facility? Yes No
- New pole? Yes No Supportive Structure? Yes No
- Decorative pole? Yes No

ADMINISTRATIVE REVIEW

- Collocate a small wireless facility in the right of way? Yes No
- Install, modify, or replace a pole or decorative pole in a right of way on which a small wireless facility is or will be collocated? Yes No

EXISTING POLE/STRUCTURE OWNER INFORMATION

- Has permission been grant by the property owner to be attached on an existing pole? Yes No
- Owner Name: _____
- Mailing Address: _____
- City: _____ State: _____ Zip Code: _____
- Phone: _____ Email: _____

Small Wireless Facilities Application Fee Table

For each small wireless facility collocated on an existing pole, decorative pole, or support structure	\$100.00 per small wireless facility
For each new pole with an associated small wireless facility	\$1,000.00 per pole with an associated small wireless facility
For each replacement pole with an associated small wireless facility	\$250.00 per replacement pole with an associated small wireless facility

Annual Right of Way Rates Table

Annual attachment rate for collocations on county poles	\$40.00 per year per small wireless facility
For each small wireless facility collocated on any existing or replacement pole, including an existing or replacement County pole	\$100.00 per year, per small wireless facility
For each new pole with an associated small wireless facility, provided however that such rate shall not be applied to a replacement pole	\$200.00 per year, per small wireless facility

Note: The monetary caps as listed in §17.412.030.A (1-5) of the Hall County Zoning Regulations shall increase two and one-half percent (2.5%) annually beginning January 1, 2021.

APPLICANT CERTIFICATION

Applicant agrees to indemnify and hold harmless Hall County and all officers, employees, or agents of Hall County consistent with the provisions of §17.412.150 of the Hall County Zoning Regulations.

This permit requested this _____ day of _____ in the year 20____.

Applicant Signature

Witness Signature

Printed Name and Title

Printed Name and Title

Office Use Only

Permit Number:

Application Submittal Date:

Notes: _____

Zoning Approval	_____
Engineering Approval	_____
Public Works Approval	_____
Building Approval	_____
Total Permit Cost	\$ _____