

HALL COUNTY
BOARD OF EQUALIZATION

P O BOX 1336
GAINESVILLE, GA 30503
TELEPHONE: 770-533-7669
FAX: 770-531-7070
EMAIL: BOE@HALLCOUNTY.ORG

TAXPAYERS NAME
TAXPAYERS MAILING ADDRESS
TAXPAYERS CITY, STATE AND ZIP CODE

Parcel Number: PROPERTY ID **Account Number:** PROPERTY ID

In compliance with your request to appeal and in accordance with Georgia Code 48-5-311, your appeal has been forwarded to the Hall County Board of Equalization, a three member independent citizen review panel chosen by the Hall County Grand Jury.

You, or an authorized agent acting on your behalf, will appear before this board, with the Hall County Board of Tax Assessors. **You are required to notify in writing to the Board of Equalization the name of any such agent or representative who will be attending on your behalf prior to your scheduled hearing.**

Either party may request a list of witnesses, documents, or other written evidence to be presented at the hearing by the other party. **Such request is to be made directly to the Hall County Tax Assessors' office not less than ten days prior to the time of the hearing.** Our office is not responsible to forward any request to the Tax Assessors' office. Requested documents are required to be provided not less than seven days prior to the scheduled hearing. Any failure to comply with this requirement shall be grounds for an automatic continuance or for exclusion of such witness, documents, or other written evidence.

The scheduling of hearing times will be assigned to a specific day and time. You, or your representative, should arrive no later than 15 minutes before your scheduled hearing time. **The order of your hearing will be based on a first come, first serve basis.** If no Taxpayer has shown by the appointed time for each session, the Board of Equalization will retire, and you will forfeit your appeal for this tax year.

You are hereby advised to appear before the Hall County Board of Equalization at

HEARING TIME AND HEARING DATE

At 116 Spring Street SE (Hall County Court House Annex) Basement Floor to show cause, if any, as to the matters of (1) Uniformity, (2) Taxability, (3) Value, (4) Denial of Covenant Exemption, (5) Denial of Homestead Exemption. **This is a government facility where no weapons of any sort are allowed on the premises.** As provided in Code Section 16-11-127.1 and subsection (d) or (e) of this Code section, a person shall be guilty of carrying a weapon or long gun in an unauthorized location and punished as for a misdemeanor when he or she carries a weapon or long gun.

You may reschedule your appointment one time. The request for continuance must be received by the Board of Equalization in writing by mail, fax, e-mail or hand delivery no later than 48 hours of the scheduled hearing date.

If you do not agree with the Final decision of the Board of Equalization, you may appeal to the Hall County Superior Court by giving written notice to the Tax Assessors office within 30 days of notification of the Board decision.

Please indicate your desire either to continue or withdraw your appeal by indicating below and returning this form by mail, fax, E-mail or hand delivery, immediately upon receipt.

If you would like more information about the Board of Equalization process prior to your hearing, please visit the Hall County Board of Equalization website.

Sincerely,
BOE Administrator
boe@hallcounty.org

_____ NO, I do not wish to continue my appeal and understand **I'm waiving my appeal for this tax year.**

Taxpayer Signature: _____ Date: _____

Print Name: _____

cc: REPRESENTATIVE/AGENT INFORMATION