

Ten-day Double Damages Letter Pursuant to O.C.G.A. § 13-6-15

To: _____

You are hereby notified that a check or instrument numbered _____
by you on _____ (Date), drawn upon _____
(Name of Bank) and payable to _____, has
been dishonored. Pursuant to Georgia Law, you have TEN (10) Days from the
receipt of this notice to tender payment of the FULL amount of the check or
instrument plus a service charge of \$30.00 or 5% of the face amount of the check or
instrument, whichever is greater, the total amount due being,
\$_____. Unless this amount is paid in FULL within TEN (10) day
period, the holder of the check or instrument may file a civil suit against you for
TWO times the amount of the check or instrument, but in no case more than
\$500.00 (Five Hundred Dollars), in addition to the amount of the check or
instrument, plus any court costs incurred by the payee in taking the action.

SEND PAYMENT TO:

Memo: Certified Mail No. _____ Date Mailed _____