

HALL COUNTY
BUILDING PERMIT REQUIREMENTS
FOR 1 & 2 FAMILY DWELLINGS

NOTE: YOU MUST ALWAYS GO TO PLANNING & ZONING FIRST FOR ZONING VERIFICATION

Everyone applying for a building permit is required to provide the following information:

1. A copy of a previously recorded site plan (plat or survey) of the property showing:
 - The property lines of the lot, giving distances to the nearest one-tenth of a foot.
 - The size of the lot.
 - Names and locations of all abutting streets or other right-of-ways.
 - An outline of all existing and proposed structures including the size and location.
 - The distance of those structures from all property lines.
 - Structures **MUST** be drawn by an engineered scale.
 - A tie point to a landmark such as a road intersection.
 - An arrow indicating North on the survey.
 - Set backs approved by Zoning Department.
2. A copy of the septic tank permit issued by Environmental Health Department. If a septic system is already on the property, an approval letter from Environmental Health will be required. **NOTE: This letter must not be over 1 year old.**
3. **PROOF OF WATER – ONE OF THESE MUST BE SUBMITTED:**
 - A. A paid water meter receipt must be submitted if served by City or County water system.
 - B. A well permit issued by Environmental Health Department.
 - C. In the event of a private community water system, a copy of an approval letter to tie into that water system must be submitted at the time of permitting.

Licensed General Contractors on the job **MUST** permit these applications and will need to bring copies of their current Business License and State Card. **HOWEVER**, a homeowner can be their own General Contractor as long as they do not hire a licensed General Contractor. All contractors, either homeowners or licensed, must bring in signed plumbing, electrical & HVAC subcontractor affidavits at time of permitting. These affidavits must have original signatures of the subs. If they are not up-to-date in our system we will need a copy of their current Business License and State Card attached to the affidavits.

Permit Fees:

.30 per square foot for total under roof including basements, porches and open decks
\$50.00 – Occupancy Permit
\$1,241.93 – Impact Fee per house

APPLICATION FOR RESIDENTIAL BUILDING PERMIT FOR NEW CONSTRUCTION

HALL COUNTY BUILDING INSPECTIONS
 2875 Browns Bridge Rd, 3rd floor
 Gainesville, Ga 30504
 Phone: (770)531-6809 Fax: (770)531-3901
 www.hallcounty.org

SITE INFORMATION

SITE ADDRESS:	
Subdivision:	Lot/Unit

OWNER INFORMATION

Name/Business Name:	Phone:
Address:	City/State/Zip:

CONTRACTOR/BUILDER INFORMATION (Attach a copy of the contractor's state and business license & driver's license)

Name/Business Name:	GA State License:
Name/Business Name:	Business License:
Contact Person:	Phone:
Email Address:	

STRUCTURE INFORMATION

Estimated Cost of Construction: \$	Max WIDTH & DEPTH:
UTILITIES: GA Power () Jackson EMC () Habersham EMC () Sawnee EMC () Atlanta Gas () Liberty Gas ()	
BDR: Bath: Stories(No Basement):	TOTAL SQ FT OF ALL STORIES (NO BASEMENT):
PORCHES: Y () N () SQ FT:	DRIVE UNDER: Y () N ()
GARAGE: Y () N () SQ FT:	CARPORT: Y () N ()
BONUS ROOM: Y () N () SQ FT:	CRAWLSPACE: Y () N ()
BASEMENT: Y () N () SQ FT:	SLAB: Y () N ()
WATER METER #: ATTACH RECEIPT	SEPTIC TANK #: ATTACH RECEIPT
DECK DIMENSIONS:	DECK SQUARE FEET:
LOT SIZE:	ACRES:
DIRECTIONS TO JOB SITE FROM OUR OFFICE:	

I HEREBY CERTIFY THAT I HAVE READ AND COMPLETED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. I UNDERSTAND THIS DOCUMENT IS FOR INFORMATION PURPOSES AND NO WORK WILL BEGIN UNTIL PERMIT HAS BEEN ISSUED

Signature of Applicant

Date