



Hall County Government Center  
Financial Services Department, 4<sup>th</sup> floor  
Grants Division  
2875 Browns Bridge Road  
Gainesville, Georgia 30504

The purpose of this correspondence is to request Neighborhood Stabilization Program Funding (NSP) from Hall County to assist with the down payment and closing costs associated with purchasing a home for the following buyer.

**Applicant(s) Name:** \_\_\_\_\_

Current Address: \_\_\_\_\_

Date Request Submitted: \_\_\_\_\_ Anticipated Pre-Approved Amount: \_\_\_\_\_

**Lender:** \_\_\_\_\_ Name of Loan Officer: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Title Company:** \_\_\_\_\_ Contact Person (closer): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Realtor:** \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**To determine your eligibility to participate in this program, you will be required to submit the following supporting documents for all members that will be living in the household:**

- Pre-Approval letter from your lender
- Completed NSP Application
- Notarized Affidavit
- Current Photo ID
- Legal Residency Documentation: SS Card, U.S. Birth Cert. or U.S. Residency documents.
- Dependent ID's: SS card and U.S. Birth Certificate (anyone under the age of 18)
- Last 90 days income Verification: Paystubs, Benefit Statements, Child Support or Alimony, etc.
- Last 3 Recent Bank Statement for all Checking Accounts.
- Last 3 Recent Bank Statement for all Savings Accounts (including CD's and Money Market)
- Other assets (i.e. most recent statement for Retirement Accounts, Stock, Bonds, Etc.)
- Last recent Tax Returns
- Current W-2
- Homebuyer Education Certificate of Completion (must receive before closing)

Hall County is committed to providing all persons with equal access to its services, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, disability, or age.

