

# Tenant Access Letter

To ("Tenant"): \_\_\_\_\_

From ("Property Owner"): \_\_\_\_\_

Date: \_\_\_\_\_

RE: Tenant to Scope Parking Lot Space and Sell Fireworks \_\_\_\_\_

Dear Valued Tenant,

Thank you for your continued support and collaboration. Upon arrival at the store where the event/promotion will occur, this Access Letter ("letter") should be provided to store management. This letter shall serve as proof that you are authorized to enter the store, complete the parking lot scoping and execution of a temporary firework stand as a promotion/event for the time period specified below. You are also authorized and required to obtain the proper permitting as required by the local city, county, and/or state. Only your employees (collectively "representatives") may perform the promotion on your behalf. Your representatives must produce credentials to store management showing that the representative has been authorized by you to perform the promotion on your behalf.

Project Timeline: Scope work and parking lot sales may happen anytime from

      /      /      to      /      /

Store Associate (Management) Responsibilities:

1. Allow and agree upon space with the tenant to sell fireworks on the parking lot during the dates indicated above as the project timeline
2. Customers and employees of the tenant may have access to restrooms in the property owner's facilities
3. Keep a copy of this access letter for your records

**This particular program does NOT violate the property owners solicitation policy.**

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Best regards,

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Management/Property Owner's Signature