

**RESIDENTIAL NEW CONSTRUCTION  
INSPECTION CHECKLIST**

1. Temporary Pole inspection.
2. Footing inspection\*. **Before** pouring of concrete.
3. Plumbing in slab and test on plumbing (if applicable). **Before** pouring of concrete.
4. Foundation Wall Inspection. These inspections will apply to all foundation walls up to a height of ten (10) feet. All walls over 10 feet shall be engineered by a Georgia licensed engineer, with a letter supplied to Building Inspections prior to the pouring of concrete. You may also use an engineer to supply our department with a report on any other walls.
5. Rough inspection. This includes rough framing, plumbing, electrical, and HVAC. This also includes a fireplace inspection. All sanitary, potable water plumbing and gas tests to be included. No insulation or sheetrock to be installed prior to rough inspection. \*\*
6. **Letter from waterproofing company if house is on a basement**. An inspection will be required on waterproofing if the homeowner does the work.
7. **Energy Conservation Affidavit, Insulation Affidavit and Blower Door/Duct Blaster test** to be turned in to Building Inspection Department before final inspection.
8. **Termite Letter**. This is to be turned in before final inspection.
9. Final inspection. All framing, plumbing, electrical, HVAC, driveway and driveway pipe, house numbering, landscaping and soil erosion measures to be completed. Be aware also of sidewalk requirements where applicable.

\*\*\*\*\*

**NO Certificate of Occupancy will be issued until all required  
Inspections, Affidavits and Letters are received by this Office.**

\*\*\*\*\*

NOTE: The above inspection schedule must be kept current. Each inspection has a six (6) month time period for completion. A permit renewal will be required for any lapse of time.

\* If monolithic slab, items 2 and 3 would be reversed.

\*\* Except behind tubs and shower units on outside walls