

# Hall County Environmental Health Department

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## Checklist for Body Art Establishment Plan Review

1. Submit a floor plan with dimensions of the proposed establishment for plan review by the Department, stating the number of operators/technicians.
2. Walls, floors, ceilings, and procedure surfaces of a body art establishment shall be free of open holes and cracks, washable or easily replaced, in good repair, and in a clean condition.
3. All procedure surfaces, including client chairs/benches, shall be of such construction as to be easily cleaned and sanitized after each client. (For existing establishments, when client chairs/benches need replacing, new furniture shall meet all current requirements. Protective coverings that are smooth and easily cleanable shall be placed on existing furniture.)
4. Location where all instruments and supplies shall be stored and kept in clean, dry, covered containers.
5. All body art establishments shall be completely separated by solid partitions or by walls extending from floor to ceiling, from any room used for human habitation, any food establishment or room where food is prepared, any hair salon, any retail sales, or any other such activity that may cause potential contamination of work surfaces.
6. There shall be a minimum of 45 square feet of floor space for each operator in the procedure area of the establishment. Each establishment shall have an area that may be screened from the public view for clients requesting privacy. There shall be a dividers, curtain, or partitions, at a minimum separating the lobby/reception area from the body art procedure area.
7. The establishment shall be well ventilated and provided with an artificial light source equivalent to at least 20 foot candles 3 feet off the floor, except that at least 100 foot candles shall be provided at the level where the body art procedure is being performed, and where instruments and sharps are assembled.
8. A separate hand sink with hot (at least 110° F) and cold running water, under pressure, preferably equipped with wrist or foot operated controls and supplied with liquid soap, and disposable paper towels shall be readily accessible within the procedure room of the body art establishment. One hand sink shall serve no more than three operators and shall be accessible without leaving the procedure room.
9. In addition, there shall be a minimum of one lavatory, excluding any service sinks, and one toilet in a body art establishment.
10. A service sink shall also be provided for cleaning all non single use, non disposable instruments and be located away from work stations or areas frequented by the public.