



Public Health
Prevent. Promote. Protect.

Hall County Environmental Health

Location: 2875 Browns Bridge Road, Gainesville, GA 30504

Mailing Address: P. O. Box 5901, Gainesville, GA 30504

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Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White Counties

Septic System Application Requirements for New Construction

(For septic system repair, additions or modifications, please contact our office for additional information.)

You will need to bring the following items and information to the Hall County Environmental Health Department in order to make application for a septic system permit:

1. Recorded Plat of the Property (1 Copy) - If a plat has been recorded it can be obtained from the Clerk of Court, located in the Hall County Courthouse Annex, Bottom Floor/East Wing, 116 Spring Street S.E., Gainesville, Georgia 30501, (770-531-7058).
2. If the property does not have a soil report, contact a soil scientist for a level III soil analysis. Many subdivisions have soil information on file in our office. Environmental Health will need the original “Red Stamp” copy from the soil scientist if not already on file. The original red stamp copy will be kept at the Environmental Health office. A list of state approved soil scientist may be obtained at www.dph.georgia.gov/environmental-health or at Hall County Environmental Health.
3. Site Plan (2 Copies) – Must be drawn to-scale preferably on a copy of the recorded plat or soil report detailing the location of the following: footprint of house (include dimensions & exact setbacks from all property lines); driveway/walkways; any decks/porches; layout of primary & reserve septic system (tank and drainline, with length of each trench noted); burn or debris/trash pits; and any other amenities (i.e. pool, detached garage, tennis court, patio, etc.). The site plan must also include the following, if applicable: location of creek, pond/lake, springhead and/or well with required septic setback. The site plan can be done by the homeowner, builder, septic contractor, soil scientist, surveyor/engineer, or other as long as the drawing is to-scale. **Both copies must be taken to the Hall County Planning and Zoning Department for zoning and building set back verification when submitting a new septic permit application located in unincorporated Hall County.**
4. Water Source (Public or Well) - If public water is unavailable to the property or a well does not already exist on the property, a well permit must be applied for at the same time as the septic permit application. There is a separate fee for a well permit. The well driller must mark the well location on a copy of the recorded plat along with the signature and certification number of the well driller.
5. Street Address (include street number, street name, city, and zip code) - This will need to be obtained from the Planning and Zoning Department for all newly divided property.
6. Completed Application detailing the following information - Number of bedrooms, level of plumbing stub-out (ground/slab, crawl, or basement), garbage disposal (yes/no), and type of septic system that will be installed. (Check with builder or installer if uncertain of system type.) If commercial system, must know the proposed use and number of gallons per day.
7. The septic permit fee is to be paid at the time of permit application. For Residential - The permit fee may vary depending on the number of bedrooms and/or if the system requires a pump or advanced treatment unit. The house location must be staked on the property prior to the site evaluation. If the structure is not staked, there will be a re-inspection fee charged for a return visit. For Commercial - The permit fee is based on gallons per day use.

A septic system permit is required prior to obtaining a building permit for new construction.