



**Hall County Board of Tax Assessors  
Meeting Minutes  
Hall County Government Center Building  
November 20, 2019  
4:00 PM**

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- A. MEETING CALLED TO ORDER**
  - B. MINUTES FROM NOVEMBER 6, 2019 MEETING**
  - C. CONSERVATION USE**
  - D. EXEMPT PROPERTY**
  - E. 2019 TAX DIGEST**
  - F. POLICY & PROCEDURES**
  - G. SHORT COURSE**
  - H. ASSESSOR APPOINTMENT**
  - I. 2020 BOA MEETING SCHEDULE**
  - J. EXECUTIVE SESSION**
  - K. QUESTIONS OR COMMENTS FROM THE BOARD**
  - L. ADJOURN**

**Hall County Board of Tax Assessors**  
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**Assessors Present:** Ann Hood, Seth Seagraves, Randy Smith and Eric Jackson. Berlinda Lipscomb was absent.

**Others Present:** Chief Appraiser Steve Watson, Deputy Chief Appraiser Kelly McCormick and Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors.

Meeting called to order by Vice Chairperson Ms. Hood at 4:00 p.m. in the HR Training Room, 2<sup>nd</sup> Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

4 of 5 Board members present for the meeting.

**1. Approval of Minutes of Last Meeting**

Motion to approve the minutes as presented was made by Mr. Seagraves and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

**2. Approval/Additions/Deletions to Agenda: Add 8c – 2020 BOA Meeting Schedule**

Motion to approve the agenda as amended was made by Mr. Jackson and Mr. Smith seconded the motion. Vote: 4-0. Approved.

**3. Administrative**

a. Conservation Use:

- The Board was presented with a list of potential breaches due to the death of the owner. Motion to send intent to breach letter with no penalty was made by Mr. Smith and Mr. Jackson seconded the motion. Vote: 4-0. Approved.
- The Board discussed the potential breach of covenant on #12-18-50.
- The staff discussed with the Board a couple other potential breaches.

b. Exempt Property:

- The Board was presented with an exempt application on #01-30-3-3 in the name of Good News Clinics.
- This property is currently leased until 2021 so it is not being used as part of the clinic at this time.

Motion to deny the exempt application on #01-30-3-3 for 2019 & 2020 was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 4-0. Denied.

- The Board was presented with an exempt application on #00-97-4-3 in the name of Lakewood Baptist Church. This application had been previously tabled.
- The Board was presented with more information from the Georgia Code concerning qualifications for exempt property.

Motion to deny the exempt application for 2019 on #00-97-4-3 was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 4-0. Denied.

**4. Real/Personal Property Appraisal**

a. 2019 Tax Digest:

- The Board was given the dates for the next round of BOE hearings.
- The Board was given the dates for the next round of Settlement Conferences.

- The Board was presented with the settlement offer on Aqua Land Marina.  
Motion to approve the settlement offer on Aqua Land Marina was made by Mr. Jackson and Mr. Smith seconded the motion. Vote: 4-0. Approved.

**5. Chief Appraisers Report**

a. Policy & Procedures:

- The Board tabled discussing this until all Assessors could be present.

**6. Other Business**

a. Short Course:

- The Assessors who attended Short Course talked about some of the things they learned.

b. Assessor Appointment:

- The staff has been given the name of the new Assessor who has been appointed.

c. 2020 BOA Meeting Schedule:

- The Board was presented with a tentative meeting schedule for the upcoming year.

**7. Assessor Comments**

- None at this time

**8. Executive Session**

- The Board went into Executive Session 4:52 p.m. to discuss personnel matters.
- The Board reconvened at 5:13 p.m.

**9. Adjourn**

- The meeting adjourned at 5:15 p.m.

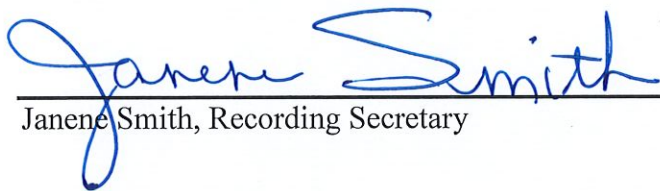
**In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.**

**\*\*\*Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or [jasmith4@hallcounty.org](mailto:jasmith4@hallcounty.org).**



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Berlinda Lipscomb, Chairperson  
Ann Hood, Acting Chairperson



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Janene Smith, Recording Secretary