



**Hall County Board of Tax Assessors  
Meeting Minutes  
Hall County Government Center Building  
October 16, 2019  
4:00 PM**

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- A. MEETING CALLED TO ORDER**
- B. MINUTES FROM OCTOBER 9, 2019 MEETING**
- C. CONSERVATION USE**
- D. 2019 TAX DIGEST**
- E. POLICY & PROCEDURES**
- F. ASSESSOR TERMS**
- G. QUESTIONS OR COMMENTS FROM THE BOARD**
- H. EXECUTIVE SESSION**
- I. ADJOURN**

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**Assessors Present:** Berlinda Lipscomb, Seth Seagraves, Randy Smith and Eric Jackson. Ann Hood absent.

**Others Present:** Chief Appraiser Steve Watson, Deputy Chief Appraiser Kelly McCormick and Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors.

Meeting called to order by Chairperson Ms. Lipscomb at 4:00 p.m. in the HR Training Room, 2<sup>nd</sup> Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

4 of 5 Board members present for the meeting.

**1. Approval of Minutes of Last Meeting**

Motion to approve the minutes as presented was made by Mr. Smith and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

**2. Approval/Additions/Deletions to Agenda: None at this time**

Motion to approve the agenda as presented was made by Mr. Seagraves and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

**3. Administrative**

a. Conservation Use:

- The Board was presented with a list of potential breaches due to the death of the owner. Motion to send intent to breach letter with no penalty was made by Mr. Smith and Mr. Jackson seconded the motion. Vote: 4-0. Approved.
- The Board was presented with a potential breach on covenant #12-18-50. The owner is wanting to build a house then combine property before going back under the covenant at time of renewal.
- The Board instructed the staff to make sure the owner knew it was okay to build house but that they may not requalify when it came time to renew their covenant.

**4. Real/Personal Property Appraisal**

a. 2019 Tax Digest:

- The Board was informed that the notices approved at the last meeting had been mailed.
- The Board was given the stats from the latest BOE hearings held this week.
- The Board was informed that some Settlement Conferences would be held next week.
- Mr. Watson informed the Board that some of the Marinas approved the recent settlement offers.

Motion to approve the settlement offers on some of the area marinas was made by Mr. Smith and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

**5. Chief Appraisers Report**

a. Policy & Procedures:

- The Board discussed working on this at home then reviewing the manual in sections over the next several meetings.

**6. Other Business**

a. Assessor Terms:

- The Board was reminded again whose terms would be expiring at the end of the year.

**7. Assessor Comments**

- None at this time

**8. Executive Session**

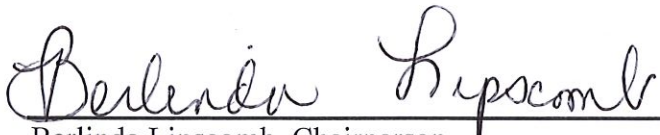
- The Board went into Executive Session 4:52 p.m. to discuss personnel matters.
- The Board reconvened at 5:31 p.m.

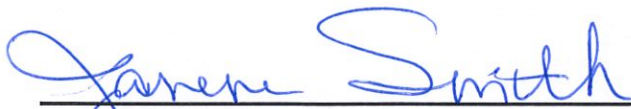
**9. Adjourn**

- The meeting adjourned at 5:32 p.m.

**In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.**

**\*\*\*Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or [jasmith4@hallcounty.org](mailto:jasmith4@hallcounty.org).**

  
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Berlinda Lipscomb, Chairperson

  
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Janene Smith, Recording Secretary