



Hall County Board of Tax Assessors  
Meeting Minutes  
Hall County Government Center Building  
October 9, 2019  
4:00 PM

- 
- A. MEETING CALLED TO ORDER**
  - B. MINUTES FROM SEPTEMBER 18, 2019 MEETING**
  - C. NOD'S & RELEASES**
  - D. CONSERVATION USE**
  - E. REFUND REQUEST**
  - F. 2019 TAX DIGEST**
  - G. POLICY & PROCEDURES**
  - H. EXEMPT PROPERTY**
  - I. ASSESSORS TERMS**
  - J. ATTORNEY FEES**
  - K. WINGAP CONFERENCE**
  - L. NOVEMBER 20<sup>TH</sup> MEETING**
  - M. EXECUTIVE SESSION**
  - N. QUESTIONS OR COMMENTS FROM THE BOARD**
  - O. ADJOURN**

c. Refund Request:

- The Board was presented with a refund request on Personal Property Account #305793.
- The ownership was not updated.

Motion to approve the refund request on Account #305793 was made by Mr. Jackson and Mr. Smith seconded the motion. Vote: 4-0. Approved.

- The Board was presented with a refund request on #11-012-000-009 in the name of Stephens.
- The owner believed he was being charged for an outbuilding when he wasn't therefore no refund is due.

Motion to deny the refund and sent is to the Board of Commissioners was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 4-0. Approved.

- The Board was presented with a refund request on #12-060-000-003 in the name of Clark.
- The owner had been charged with the incorrect square footage.

Motion to approve the refund on #12-060-000-003 was made by Mr. Seagraves and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

- The Board was presented with a refund request on #10-133-012-006 in the name of Jennings.
- The owner was charged with the incorrect amount of linear lake frontage.

Motion to approve the refund request on #10-133-012-006 was made by Mr. Jackson and Mr. Smith seconded the motion. Vote: 4-0. Approved.

- The Board was presented with a refund request on #10-011B-000-010 in the name of Sullens.
- The owners was charged with inadvertently charged with finished basement.

Motion to approve sending the refund request to the Board of Commissioners was made by Mr. Seagraves and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

**4. Real/Personal Property Appraisal**

a. 2019 Tax Digest:

- The Board was given the dates for the next round of Board of Equalization hearings.
- The Board & staff discussed the appeal on a Conservation Use Covenant in the name of Frady.
- The Board was presented with the list of 30 day notices to be mailed August 9, 2019.
- The Board was presented with the list of No change notices being forwarded to the Board of Equalization.
- The Board was presented with a list of appeals to Hearing Officers to be mailed.

Motion to approve mailing 30 day notices, notices to BOE and Hearing Officer notices was made by Mr. Smith and Mr. Smith seconded the motion. Vote: 4-0. Approved.

- The Board was informed of upcoming settlement conferences.
- The Board was presented with the valued form the settlement conference on #08-130-000-028 in the name of Cawthon.

Motion to approve the settlement offer on #08-130-000-028 was made by Mr. Seagraves and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

- The staff discussed with the Board that they were in negotiations with the marinas.

**5. Chief Appraisers Report**

a. Policy & Procedure:

- Tabled working on this until all Assessors could be present.

b. Exempt Property:

- The Board was presented with a Personal Property Account #315847 in the name of Northeast Georgia Health Systems.
- This account is the personal property for #08028 000015 – Corporate Plaza.

Motion to approve the Personal Property Account #315847 was made by Mr. Jackson and Mr. Seagraves seconded the motion. Vote: 4-0. Approved.

- The Board was presented with a Personal Property Account #330566 in the name of Lanier Park Learning Center.
- This is for the equipment used for training.

Motion to approve the Personal Property Account #330566 was made by Mr. Jackson and Mr. Seagraves seconded the motion. Vote: 4-0. Approved.

c. Assessor Terms:

- The Board was reminded of when all of their terms were set to expire.

**6. Other Business**

a. Attorney Fees:

- The Board reviewed the current Attorney bill from Stewart, Melvin & Frost.

b. WinGap Conference:

- The staff shared with the Board items discussed at the WinGap Conference held last week in Savannah.

c. November 20<sup>th</sup> Meeting:

- The Board discussed potentially changing the November 20, 2019 meeting.

**7. Executive Session:**

- The Board went into Executive Session at 5:47 p.m. to discuss pending litigation.
- The Board re-convened at 6:56 p.m.

**8. Assessor Comments**

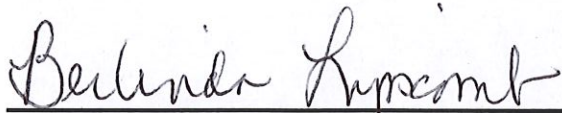
- None at this time.

**9. Adjourn**

- The meeting adjourned at 7:00 p.m.

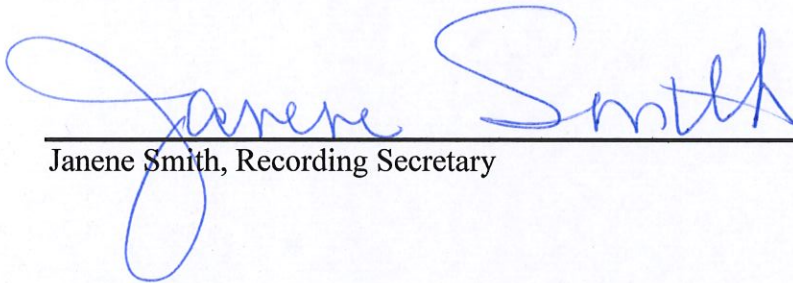
**In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.**

**\*\*\*Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or [jasmith4@hallcounty.org](mailto:jasmith4@hallcounty.org).**



---

Berlinda Lipscomb, Chairman



---

Janene Smith, Recording Secretary