



Hall County Board of Tax Assessors  
Meeting Minutes  
Hall County Government Center Building  
October 6, 2021  
4:00 PM

---

- A. MEETING CALLED TO ORDER
- B. MINUTES FROM SEPTEMBER 29, 2021 MEETING
- C. NOD'S & RELEASES
- D. CONSERVATION USE
- E. PILOT – KUBOTA R&D CENTER
- F. 2021 TAX DIGEST
- G. STAFFING
- H. SHORT COURSE
- I. EGGS & ISSUES
- J. ASSESSOR TRAINING
- K. QUESTIONS OR COMMENTS FROM THE BOARD
- L. ADJOURN

**Hall County Board of Tax Assessors**  
**Meeting Minutes**  
**Hall County Government Center Building**  
**October 6, 2021**  
**4:00 PM**

---

**Assessors Present:** Randy Smith, Berlinda Lipscomb, Eric Jackson, Jim Henderson and Jennifer Pettitt.

**Others Present:** Chief Appraiser Steve Watson and Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors. John Smith was absent.

Meeting called to order by Chairman Smith at 4:00 p.m. in the Banquet Meeting Room, 4<sup>th</sup> Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

5 of 5 Board members present for the meeting.

**1. Approval of Minutes of Last Meeting**

Motion to accept and approve the minutes as presented was made by Ms. Pettitt and Mr. Jackson seconded the motion. Vote: 5-0. Approved.

**2. Approval/Additions/Deletions to Agenda: Add 8C & change order of Pilot Agreement**

Motion to approve the agenda as amended was made by Mr. Jackson and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

**3. Administrative**

a. NOD's & Releases:

- The Board was presented with the current list of NOD's & Releases for Real and Personal Property.

Motion to approve current list of NOD's & Releases for Real and Personal Property and in the same motion approve the MV appeals was made by Ms. Pettitt and Mr. Jackson seconded the motion. Vote: 5-0. Approved.

- The Board was presented with the current list of 30/45 day notices for Personal Property to be mailed.

Motion to approve the mailing of the Personal Property notices was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 5-0. Approved.

b. Conservation Use:

- The staff presented the Board with a list of staff recommended new covenants.

Motion to approve the list of new covenants was made by Ms. Lipscomb and Ms. Pettitt seconded the motion. Vote: 5-0. Approved.

- The staff presented the Board with a list of staff recommended denials.

Motion to approve the list of staff recommended denials was made by Mr. Jackson and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

- The staff presented the Board with a list of potential breaches due to the death of the owner.

Motion to approve sending intent to breach letter with no penalty was made by Mr. Jackson and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

4. **PILOT – Kubota R&D Center:**
  - Members of the Hall County Development Authority, Kubota and Attorneys meet with the Board to discuss the new PILOT agreement with Kubota.  
Motion to approve the new PILOT agreement with Kubota was made by Mr. Henderson and Mr. Jackson seconded the motion. Vote: 5-0. Approved.
5. **Real/Personal Property Appraisal:**
  - a. 2021 Tax Digest:
    - The staff presented the Board with the list of Public Utility Notices from the Department of Revenue.  
Motion to approve the list of Public Utility notices from the Department of Revenue was made by Ms. Pettitt and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.
6. **Other Business**
  - a. Staffing:
    - The staff informed the Board which positions within the office had been filled and which ones were left to be filled.
  - b. Short Course:
    - The staff informed the Board which members and staff would be attending Short Course next month in Jekyll Island.
  - c. Eggs & Issues:
    - Mr. Watson informed the Board that Eggs & Issues would be take place December 9, 2021.
7. **Assessor Comments**
  - Ms. Pettitt would like a list of all the current PILOT Agreements.
  - Mr. Henderson would like the Development Authority to report to the Board the status of all the current PILOT agreements. He would also like to hear how they are kept accountable.
8. **Adjourn**
  - The meeting adjourned at 4:59 p.m.

**In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.**

\*\*\*Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or [jasmith4@hallcounty.org](mailto:jasmith4@hallcounty.org)



Randy Smith, Chairman

---



Janene Smith, Recording Secretary

---