



**Hall County Board of Tax Assessors
Meeting Minutes
Hall County Government Center Building
August 21, 2019
4:00 PM**

- A. MEETING CALLED TO ORDER**
- B. MINUTES FROM AUGUST 7, 2019 MEETING**
- C. CITIZEN COMMENT**
- D. CONSERVATION USE**
- E. EXEMPT PROPERTY**
- F. 2019 TAX DIGEST**
- G. POLICY & PROCEDURES**
- H. ASSESSOR TRAINING/CERTIFICATION**
- I. GAAO ONE DAY SEMINAR**
- J. INTERN**
- K. QUESTIONS OR COMMENTS FROM THE BOARD**
- L. ADJOURN**

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Assessors Present: Ann Hood, Randy Smith and Eric Jackson. Berlinda Lipscomb and Seth Seagraves were absent.

Others Present: Chief Appraiser Steve Watson, Deputy Chief Appraiser Kelly McCormick and Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors.

Meeting called to order by Vice Chairperson Ms. Hood at 4:00 p.m. in the HR Training Room, 2nd Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

3 of 5 Board members present for the meeting.

1. Approval of Minutes of Last Meeting

Motion to approve the minutes as presented was made by Mr. Smith and Mr. Jackson seconded the motion. Vote: 3-0. Approved.

2. Approval/Additions/Deletions to Agenda: Added Citizen Comment and Intern

Motion to approve the agenda as amended was made by Mr. Jackson and Mr. Smith seconded the motion. Vote: 3-0. Approved.

3. Citizen Comment

- Ms. Mandy Harris, a taxpayer in Hall County, wanted to meet with the Board to discuss some of the procedures within the office and how it related to and or affected taxpayers.

4. Administrative

a. Conservation Use:

- The Board was presented with a potential breach on #12-68-5.
- The owner is considering subdividing the property and wanted to make sure before anything was done that this would not breach the covenant.
- The staff and Board discussed what would need to be done to prevent a breach.

b. Exempt Property:

- The Board tabled discussing the 2019 appeals of NGHS.
- The owners are appealing the denial of exempt status on some of their properties.

Motion to table NGHS appeals until all Assessors could be present was made by Ms. Hood and Mr. Jackson seconded the motion. Vote: 3-0. Approved.

5. Real/Personal Property Appraisal

a. 2019 Tax Digest:

- Mr. McCormick presented the Board with the number of appeals left to work.
- The Board was informed of the statistics of the BOE hearings that were held this week.
- Mr. Watson informed the Board of what the current appeal loss was for the 2019 digest.

6. Chief Appraisers Report

a. Policy & Procedures:

- The Board tabled discussing this today until all Assessors could be present.

Motion to table discussing Policy & Procedures until later date was made by Ms. Hood and Mr. Smith seconded the motion. Vote: 3-0. Approved.

7. Other Business

- a. a. Assessor Certification/Training:
 - The Board was informed of the dates for upcoming required classes for their certification with the Department of Revenue.
- b. GAAO One Day Seminar:
 - The Board was informed that there is a one day seminar, Thursday, August 29, 2019 and which staff members would be attending.
- c. Intern:
 - The Board was informed that the office would be having an intern from one of the high schools working with the staff.

8. Assessor Comments

- None at this time

9. Adjourn

- The meeting adjourned at 4:51 p.m.

In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.

*****Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or jasmith4@hallcounty.org.**



Ann Hood, Vice Chairperson



Janene Smith, Recording Secretary