



**Hall County Board of Tax Assessors
Meeting Minutes
Hall County Government Center Building
May 15, 2019
4:00 PM**

- A. MEETING CALLED TO ORDER**
- B. MINUTES FROM MAY 1, 2019 MEETING**
- C. CONSERVATION USE**
- D. MARINAS**
- E. HOMESTEAD AUDIT**
- F. 2018 APPEALS**
- G. 2019 UPDATE**
- H. FY2020 BUDGET**
- I. POLICY & PROCEDURES**
- J. LANIER VILLAGE ESTATES**
- K. ATTORNEY FEES**
- L. CAVEAT – MAY 21-23**
- M. ASSESSOR TRAINING**
- N. QUESTIONS OR COMMENTS FROM THE BOARD**
- O. ADJOURN**



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Assessors Present: Ron House, Berlinda Lipscomb, Randy Smith, Seth Seagraves and Ann Hood.

Others Present: Chief Appraiser Steve Watson, Deputy Chief Appraiser Kelly McCormick and Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors.

Meeting called to order by Chairman Ron House at 4:00 p.m. in the HR Training Room, 2nd Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

5 of 5 Board members present for the meeting.

1. Approval of Minutes of Last Meeting

Motion to accept and approve the minutes as presented was made by Mr. Seagraves and Mr. Smith seconded the motion. Vote: 5-0. Approved.

2. Approval/Additions/Deletions to Agenda: No changes.

Motion to approve the agenda as presented was made by Ms. Lipscomb and Ms. Hood seconded the motion. Vote: 5-0. Approved.

3. Administrative

a. Conservation Use:

- The Board was presented with a list of new/renewal applications for approval.

Motion to approve the list of new/renewal applications per staff recommendations was made by Ms. Lipscomb and Ms. Hood seconded the motion. Vote: 5-0. Approved.

- The Board was presented with a list of covenant applications that the staff is recommending denial.

Motion to approve the list of staff recommended denials was made by Ms. Lipscomb and Mr. Smith seconded the motion. Vote: 5-0. Approved.

- The Board was presented with a list of mid-year changes to covenants for approval.

Motion to approve the list of mid-year changes was made by Ms. Hood and Mr. Smith seconded the motion. Vote: 5-0. Approved.

- The Board discussed the potential breach on 15-5-27B.
- The Board & staff discussed with the owners the allowable plan so that the covenant would not be breached.
- The Board was presented with the final version of the Affidavit of Income Form to be used by the staff for applicable Covenant Applications.

Motion to approve the new Affidavit of Income Form was made by Mr. Seagraves and Mr. House seconded the motion. Vote: 2-3. Denied. Ms. Lipscomb, Ms. Hood and Mr. Smith voted against the new form.

b. Marinas:

- The Board was informed that the notices for the marinas would be mailed out with the boat docks being valued as real property.

c. Homestead Audit:

- The Board was presented with a list of parcels due a refund due to the new HB 196 for Disabled Veterans.

Motion to approve the list of exemptions due a refund was made by Ms. Lipscomb and Ms. Hood seconded the motion. Vote: 5-0. Approved.

4. Real/Personal Property Appraisal

a. 2018 Appeals:

- The Board was informed that there were a few remaining Settlement Conferences to be held from 2018 appeals.

b. 2019 Update:

- The Board was given a list of Misc. Real and Personal Property notices to be mailed May 17, 2019.

Motion to approve the list of notices to be mailed May 17, 2019 was made by Ms. Lipscomb and Mr. Smith seconded the motion. Vote 5-0. Approved.

- The Board was given a list of Personal Property Notices from the previous meeting that would be mailed May 17, 2019.

Motion to approve the list of Personal Property Notices to be mailed May 17, 2019 was made by Ms. Lipscomb and Ms. Hood seconded the motion. Vote: 5-0. Approved.

- The Board was given the number of appeals entered thus far.
- The Board was informed how the final Tax Digest was progressing.

5. Chief Appraisers Report

a. FY2020 Budget:

- Mr. Watson informed the Board that nothing new had been reported concerning the budget.

b. Policy & Procedures:

- The Board was informed that the staff was still working on updating the Policy & Procedure manual.

c. Lanier Village Estates:

- The Board was informed that the new agreement with Lanier Village Estates was going to be signed by the Board of Commissioners.

6. Other Business

a. Attorney Fees:

- The Board reviewed the current attorney bill from Freeman, Mathis & Gary.
- The Board reviewed the current attorney bill from Stewart, Melvin & Frost.

b. CAVEAT:

- The Board was given their packets for the CAVEAT conference next week in Athens.

c. Assessor Training:

- Ms. Hood was given her packet for her class in Savannah the first week of June.

7. Assessor Comments

- Several Board members commented on the positive discussions held during the meeting concerning different matters.

8. Adjourn

- The meeting adjourned at 5:20 p.m.

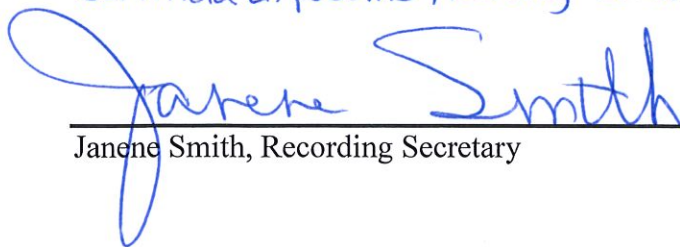
In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.

***Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or jasmith4@hallcounty.org.



Ron House, Chairman

Berlinda Lipscomb, Acting Chairman



Janene Smith, Recording Secretary