



**Hall County Board of Tax Assessors
Meeting Minutes
Hall County Government Center Building
February 19, 2020
4:00 PM**

- A. MEETING CALLED TO ORDER**
- B. MINUTES FROM FEBRUARY 5, 2020 MEETING**
- C. CONSERVATION USE**
- D. HOMESTEAD AUDIT**
- E. POLICY & PROCEDURES**
- F. 2019 TAX DIGEST**
- G. 2020 TAX DIGEST**
- H. ROW NOTICE**
- I. FY2021 BUDGET**
- J. GOVERNMENT SCHOLARS ACADEMY**
- K. ASSESSOR CERTIFICATION CLASSES**
- L. CAVEAT**
- M. QUESTIONS OR COMMENTS FROM THE BOARD**
- N. ADJOURN**

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Assessors Present: Randy Smith, Berlinda Lipscomb, Seth Seagraves, Eric Jackson and Jim Henderson.

Others Present: Chief Appraiser Steve Watson, Deputy Chief Appraiser John Smith and Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors.

Meeting called to order by Chairman Randy Smith at 4:00 p.m. in the HR Training Room, 2nd Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

5 of 5 Board members present for the meeting.

1. Approval of Minutes of Last Meeting

Motion to approve the minutes as presented was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 5-0. Approved.

2. Approval/Additions/Deletions to Agenda: Move Policy & Procedures to front of meeting

Motion to approve the agenda as amended was made by Mr. Seagraves and Mr. Jackson seconded the motion. Vote: 5-0. Approved.

3. Administrative

a. Conservation Use:

- The Board was presented with a list of new & renewal covenants that the staff is recommending approval.

Motion to approve the list of staff recommended approvals was made by Mr. Jackson and Mr. Henderson seconded the motion. Vote: 5-0. Approved.

- The Board was presented with a list of covenants choosing not to renew.

Motion to approve the list of covenants not renewing was made by Mr. Henderson and Mr. Seagraves seconded the motion. Vote: 5-0. Approved.

- The Board was presented with a list of withdraws due to the death of the owner.

Motion to send an intent to breach letter with no penalty due to death of owner was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 5-0. Approved.

- The Board was presented with a parcel, #15-1-91, under the covenant that actually sits in Jackson County.

Motion to approve deleting parcel #15-1-91 from digest due to it being located in Jackson County.

b. Homestead Audit:

- The Board was presented with a parcel, 15-15-18, to back tax 3 years per Board policy due to owner receiving exemptions on two residences in Hall County.

Motion to approve taxing #15-15-18 back 3 years was made by Ms. Lipscomb and Mr. Seagraves seconded the motion. Vote: 5-0. Approved.

c. Policy & Procedures:

- The Board reviewed the first ten pages of the Policy & Procedure Manual.

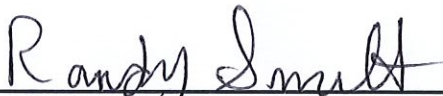
4. Real/Personal Property Appraisal

a. 2019 Tax Digest:

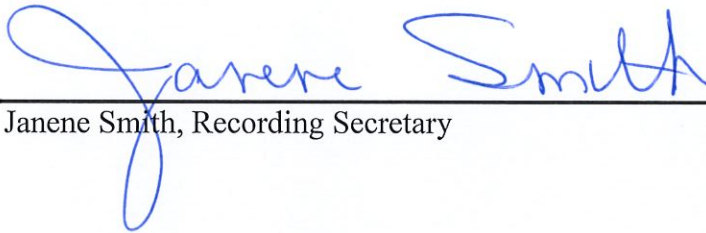
- The Board was presented with the results of the latest Settlement Conferences.
 - b. 2020 Tax Digest:
 - The staff discussed with the Board some of the changes they are planning on making for 2020.
 - c. R/W Notice:
 - The Board was presented with a parcel, #15-41-140, where the majority of the property was taken for the widening of Spout Springs Road.
- Motion to approved sending notice on #15-41-140 was made by Mr. Seagraves and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.
- 5. Chief Appraisers Report**
- a. FY2021 Budget:
 - The Board was given a breakdown of the changes the staff is proposing for the FY2021 budget.
 - b. Government Scholars Academy:
 - The Board was reminded that Mr. Watson would be participating in the Government Scholars Academy.
- 6. Other Business**
- a. Assessors Certification Classes:
 - The staff discussed with the Board some options for their continuing education for the next year.
 - b. CAVEAT:
 - The Board was informed of the dates for CAVEAT this year.
- 7. Assessor Comments**
- None at this time.
- 8. Adjourn**
- The meeting adjourned at 5:44 p.m.

In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.

*****Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or jasmith4@hallcounty.org.**



Randy Smith, Chairman



Janene Smith, Recording Secretary