



Hall County Board of Tax Assessors
Meeting Minutes
Hall County Government Center Building
January 18, 2023
4:00 PM

- A. MEETING CALLED TO ORDER
- B. MINUTES FROM JANUARY 4, 2023 MEETING
- C. CONSERVATION USE
- D. HOMESTEADS
- E. REFUND REQUEST
- F. 2022 TAX DIGEST
- G. 2023 TAX DIGEST
- I. FORMS
- J. POLICY & PROCEDURE
- K. EDC MEETING
- L. EXECUTIVE SESSION
- M. QUESTIONS OR COMMENTS FROM THE BOARD
- O. ADJOURN

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Assessors Present: Eric Jackson, Berlinda Lipscomb, Jennifer Pettitt, Ann Hood and Jim Henderson.

Others Present: Deputy Chief Appraiser John Smith and Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors. Assistant County Attorney Justin Lawhon. Steve Watson was absent.

Meeting called to order by Chairman Jackson at 4:00 p.m. in the Commission Meeting Room, 2nd Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

5 of 5 Board members present for the meeting.

1. Approval of Minutes of Last Meeting

Motion to accept and approve the minutes as presented was made by Mr. Henderson and Ms. Pettitt seconded the motion. Vote: 5-0. Approved.

2. Approval/Additions/Deletions to Agenda: Add Refund Request

Motion to approve the agenda as amended was made by Ms. Pettitt and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

3. Administrative

a. Conservation Use:

- The staff presented the Board with the current list of early out covenants.

Motion to approve the list of early out covenants was made by Ms. Lipscomb and Ms. Hood seconded the motion. Vote: 5-0. Approved.

- The staff presented the Board with a list of covenants choosing not to renew.

Motion to approve the list of covenants not renewing was made by Ms. Hood and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.

b. Homestead Exemptions:

- The staff presented the Board with a list of new Homesteads for 2023.

Motion to approve the list of new homesteads for 2023 was made by Ms. Lipscomb and Ms. Pettitt seconded the motion. Vote: 5-0. Approved.

- The staff presented the Board with a list of homesteads to be removed for 2023.

Motion to approve the list of homesteads to be removed for 2023 was made by Ms. Pettitt and Ms. Hood seconded the motion. Vote: 5-0. Approved.

c. Refund:

- The Board was presented with a refund request on #08140 000092.
- This refund is for an error in ownership and acreage amount that was paid erroneously.

Motion to approved sending refund on #08140 000092 to the Board of Commissioners was made by Mr. Henderson and Ms. Hood seconded the motion. Vote: 5-0. Approved.

4. Real/Personal Property Appraisal

a. 2022 Tax Digest:

- The staff provided the Board with a 30-day notice on #12023 000010.

Motion to approve the 30-day notice on #12023 000010 was made by Ms. Lipscomb and Ms. Pettitt seconded the motion. Vote: 5-0. Approved.

- The staff provided the Board a list of 45-day notices.
- Motion to approve the list of 45-day notices made by Ms. Pettitt and Ms. Hood seconded the motion. Vote: 5-0. Approved.
- The staff provided the Board with a list of No Change notices to be forwarded to the BOE.
- Motion to approve the list of no change notices to be forwarded to the BOE made by Ms. Hood and Ms. Lipscomb seconded the motion. Vote: 5-0. Approved.
- The staff informed the Board on the number of appeals left to work for 2022.
 - The staff informed the Board that it was time for the Department of Revenue to review the 2022 Tax Digest.
- b. 2023 Tax Digest:
- The staff presented the Board with the beginning sales ratio for 2023.
- c. Forms:
- Staff gave the Board an update on the favorable response to the various forms that are now available on-line.
 - The Board was shown a copy of the press release about the new on-line forms.
- 5. Other Business**
- a. Policy & Procedure:
- The staff gave the Board an update on the status of the new Policy & Procedure Manual.
- 6. Chief Appraisers Report**
- a. EDC Meeting:
- Mr. Smith gave the Board an overview of the EDC meeting that he & Mr. Watson attended recently.
- 7. Executive Session:**
- The Board went into Executive Session @ 4:36 p.m. to discuss pending litigation.
 - The Board reconvened @ 4:43 p.m.
- 8. Assessor Comments:**
- None at this time.
- 9. Adjourn**
- The meeting adjourned at 4:48 p.m.

In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.

***Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or jasmith4@hallcounty.org

A handwritten signature in blue ink that reads "Eric Jackson". The signature is written in a cursive style with a large initial "E".

Eric Jackson, Chairman

A handwritten signature in blue ink that reads "Janene Smith". The signature is written in a cursive style with a large initial "J".

Janene Smith, Recording Secretary