



**Hall County Board of Tax Assessors
Meeting Minutes
Hall County Government Center Building
January 8, 2020
4:00 PM**

- A. MEETING CALLED TO ORDER**
- B. ELECTION OF CHAIRMAN**
- C. INTRODUCTION OF NEW ASSESSOR**
- D. MINUTES FROM DECEMBER 18, 2019 MEETING**
- E. NOD'S & RELEASES**
- F. CONSERVATION USE**
- G. EXEMPT PROPERTY**
- H. 2019 TAX DIGEST**
- I. 2020 TAX DIGEST**
- J. PRESS RELEASE**
- K. APRIL 1 MEETING**
- L. APPRAISAL PRODUCTION MEETING**
- M. 2020 GOALS AND OBJECTIVES**
- N. ATTORNEY FEES**
- O. EXECUTIVE SESSION**
- P. QUESTIONS OR COMMENTS FROM THE BOARD**
- Q. ADJOURN**

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Assessors Present: Berlinda Lipscomb, Randy Smith, Eric Jackson and Jim Henderson. Seth Seagraves was absent.

Others Present: Chief Appraiser Steve Watson, Deputy Chief Appraiser John Smith, Administrative Services Manager Janene Smith with Janene Smith serving as Secretary to the Board of Tax Assessors.

Meeting called to order by Steve Watson at 4:00 p.m. in the HR Training Room, 2nd Floor, Hall County Government Center Building, 2875 Browns Bridge Road, Gainesville, GA 30504.

4 of 5 Board members present for the meeting.

1. Election of Officers for year 2018 pursuant to GA. 48-5-298(a)

Motion to elect Mr. Smith as Chairman was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

Motion to elect Ms. Lipscomb as Vice Chair was made by Mr. Jackson and Mr. Smith seconded the motion. Vote: 4-0. Approved.

Motion to elect Mr. Watson as secretary to the Board of Assessors was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

2. New Assessor

- Mr. Jim Henderson was introduced as the new Assessor.

3. Approval of Minutes of Last Meeting

Motion to accept and approve the minutes as presented was made by Mr. Jackson and Ms. Lipscomb seconded the motion. Vote: 4-0. Approved.

4. Approval/Additions/Deletions to Agenda: No Executive Session will be held.

Motion to approve the agenda as amended was made by Mr. Jackson and Ms. Lipscomb seconded the motion. Vote: 4-0. Approved.

4. Administrative

a. NOD's & Releases:

- The Board was presented with the current list of NOD's & Releases for Real and Personal Property.
- The Board was presented with the current list of Releases for Motor Vehicles.
- The Board was presented with the current list of Appeal Waivers.

Motion to approve the current list of NOD's & Releases for Real and Personal Property and Motor Vehicles and in the same motion to approve the current list of Appeal Waivers was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

- The Board was presented with the current list of 30 & 45 day notices for Personal Property to be mailed.

Motion to approve the mailing of the Personal Property notices was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

b. Conservation Use:

- The Board was presented with a list of voluntary withdraws from the covenant. Motion to approve sending intent to breach letter on voluntary withdraws was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

- The Board was presented with a list of early withdraws due to the death of the owner. Motion to approve sending intent to breach letter with no penalty was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

- The Board was presented with a list of covenants choosing not to renew. Motion to approve the list of non-renewals was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

c. Exempt Property:

- The Board was presented with an exempt application on #15-42-14 in the name of Holy Trinity Anglican Church of Flowery Branch.

Motion to approve the exempt application on #15-42-14 was made by Ms. Lipscomb and Mr. Jackson seconded the motion. Vote: 4-0. Approved.

5. Real/Personal Property Appraisal

a. 2019 Tax Digest:

- The Board was given the date for the last round of BOE's for 2019 appeals.
- The Board was given a breakdown of the recent Settlement Conferences.

b. 2020 Tax Digest:

- The Board was given some preliminary numbers for work to be done in 2020.

6. Chief Appraisers Report:

a. Press Release – Homesteads, etc.:

- The Board was informed that a press release had been done letting taxpayers know this was the time to do exemptions, CUV applications & Personal Property Returns.

b. April 1 Meeting:

- The Board decided to change its April 1 meeting to April 8 and possible changing the April 15 meeting to April 22. This would be to prepare for the mailing of Assessment Notices.

c. Appraisal Production Meeting:

- Mr. Watson informed the Board that the staff held regular production meetings to monitor work being done within the office.

d. 2020 Goals & Objectives:

- Mr. Watson presented the Board with a list of his goals and objectives for 2020.

6. Other Business

a. Attorney Fees:

- The Board reviewed the current attorney bill from Stewart, Melvin & Frost.

7. Executive Session

- No Executive Session was held.

8. Assessor Comments

- Ms. Lipscomb welcomed the new Assessor.

9. Adjourn

- The meeting adjourned at 5:25 p.m.

In order to speak at a board meeting or to get an item on the board's agenda, contact Steve Watson, Chief Appraiser at 770-531-6733.

*****Handouts and documents presented to the Board of Assessors for consideration and that are not included herein are available upon request for review or copied at a nominal cost per copy. For further information, please contact Administrative Services Manager Janene Smith at 770-531-6739 or jasmith4@hallcounty.org.**



Randy Smith, Chairman



Janene Smith, Recording Secretary