



**Hall County Board of Tax Assessors
Meeting Summary Minutes
Hall County Government Center Building
June 5, 2019
4:00 PM**

- 1. Meeting called to order**
- 2. Election of Chair & Vice Chair** – The Board tabled the election of a new Chairman until the next meeting.
 - Berlinda Lipscomb was elected to serve as acting chair for this meeting.
- 3. Approval of Minutes of Last Regular Business Meeting**
- 4. Approval of Agenda**
- 5. Executive Session**
 - An Executive Session was held to discuss pending litigation.
 - Approved the settlement offer on #10-017-000-090.
- 4. Administrative**
 - a. NOD's & Releases
 - Approved the revised list of NOD's & Releases for Real and Personal Property.
 - Approved the revised list of Waivers for Real and Personal Property and Motor Vehicles appeals.
 - Approved the current list of Personal Property Notices.
 - b. Conservation Use
 - Approved the list of new/renewal covenants.
 - Approved the list of recommended denials from Mid-Year changes.
 - Approved the list of Mid-Year change covenants.
 - Approved the list of early withdraws due to meeting age requirements.
 - Approved the list of potential breaches due to the death of the owner.
 - c. Refund Request
 - Approved the refund request on Personal Property account #193845.
- 5. Real/Personal Property Appraisal**
 - a. 2019 Tax Digest
 - The Board was given the number of appeals received for 2019.
 - Tabled the Kubota Pilot notice to be mailed.
 - b. 2018 Department of Audit Studies
 - The Board was informed that the office had passed the 2018 Department of Audit's sales review.
- 6. Chief Appraisers Report**
 - a. FY2020 Budget
 - Nothing new to report on the budget.
 - b. Policy & Procedures
 - The Board was informed that the staff was still working on updating the Policy & Procedure manual.
- 7. Other Business**
 - a. Attorney Fees
 - The Board reviewed the current bill from Stewart, Melvin & Frost.
 - b. Assessor Appointment
 - No replacement for Ron House has been chosen.

c. Excellence at Work Awards

- The Board was informed that several staff members were chosen as finalist for the Excellence at work awards for this year.

8. Assessor Comments

- None at this time.

9. Adjourn