



# HALL COUNTY SHERIFF'S OFFICE

610 Main St. SW  
Gainesville, GA 30501  
770-531-6900



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***The Hall County Government and the Hall County Sheriff's Office are equal opportunity employers.***

***Qualified applicants are considered without regard to age, color, disability, marital status, national origin, race, religion, sex, or veteran status.***

## **Minimum Qualifications**

- 1) Be a U.S. citizen
- 2) Be at least 18 years of age
- 3) Have a high school diploma or GED
- 4) Possess a valid GA driver's license and have a satisfactory motor vehicle record
- 5) Be a person of high moral character

## **Application Process**

- 1) Apply for an open position (all open positions will be posted [here](#) )
- 2) If you have never completed a Georgia POST Basic Law Enforcement Training Course or Basic Jailer school, you will need to take an approved test at a college or technical school. For complete information on the testing process click [here](#). The list of approved tests and the minimum required scores are as follows:

<b>Test</b>	<b>Sub-Test</b>	<b>Scaled Score</b>
Asset	Reading	38
	Writing	35
	Numerical*	35
Compass	Reading	70
	Writing	23
	Numerical*	26
SAT	Verbal	430
	Math	400
ACT	Verbal	18
	Math	16
CPE	Reading	75
	Math	75
	English	75

- 3) Pre-employment background investigation including, but not limited to:
  - Check of the applicant's work history

- Driver's history
  - Criminal history
  - Credit history
  - References (Personal and Work)
  - Written and/or clinical psychological exam
  - Physical examination/drug screen
- 4) Polygraph examination and/or Voice-Stress Analysis test
  - 5) Post-offer physical exam and drug screen
  - 6) Interview with a member of the command staff

### **Employment Disqualifiers**

1. Intentionally falsifying, misrepresenting, or omitting pertinent information while completing the employment application, preliminary interview questionnaires, or any other pre-employment document(s).
2. Deliberately making inaccurate, misleading, false, or fraudulent statements during the employment process.
3. Poor management of personal finances (within the past 5 years). Debts, pending civil suits, garnishments, dispossessory warrants, bankruptcies, etc., will be investigated to determine a candidate's suitability for employment.
4. Personal State or Federal tax liability or delinquent student or government loans unless the applicant is on an approved payment plan.
5. Any felony convictions.
6. Any outstanding criminal charge pending adjudication and completion of any sentence or probation.
7. Sufficient misdemeanor convictions to establish a pattern for disregard of the law.
8. No conviction for misdemeanor of an aggravated nature, public order, decency or moral turpitude.
9. Any conviction or plea of *nolo contendere* within the past five (5) years for Driving Under the Influence of Drugs or Alcohol (DUI) or for any serious traffic offense, including, but not limited to: Fleeing or Attempting to Elude a Police Officer, Vehicular Homicide, Failure to Stop and Render Aid, or leave information, Reckless Driving, and Racing.
10. Three (3) or more convictions and/or pleas of *nolo contendere* within the past two (2) years for any moving violation.
11. Must have valid driver's license.
12. No convictions for offenses involving the Family Violence Act as defined in O.C.G.A. 19-13-1, to include no active Temporary Protective Orders (TPO) or Protective Orders.

13. No discharge for cause from a local, state, or national Civil Service or Merit System.
14. If POST certified, must be in good standing and not on Probation.
15. If military discharge status is any of the following, an explanation should be attached:
  - Entry Level Separation
  - Administrative Separation
  - Medical Discharge
  - General Discharge
  - Other than Honorable Discharge
  - Bad Conduct Discharge
  - Dishonorable Discharge”
16. Illegal sale, distribution, or manufacture (to include growing) of any drug.
17. Use or possession of marijuana during the last three (3) years.
18. Use of an illegal drug or combination of illegal drugs (including non-prescribed drugs), other than marijuana, during the past 5 years and no life time use of LSD, Methamphetamine, Acid, or Heroin.
19. No non-prescribed steroid use within the past five (5) years.
20. Deliberate association of a personal nature within the past year with persons who use illegal drugs in the presence of the applicant. (Deliberate association will be determined on a case by case basis considering the totality of the circumstances).
21. Any tattoo that is visible while on duty and/or in uniform will require successful removal before the applicant may be considered for employment. For most people this generally means that tattoos located on the arm must be 2.5 inches above the elbow not to be visible in short sleeve uniform shirt.

### **Employment Benefits**

- Multiple assignment options:
  - Uniform Patrol
  - Criminal Investigation
  - Traffic Enforcement
  - Crime Suppression
  - K-9
  - Narcotics Task Force
  - Gang Task Force
  - Jail
  - Court Services
  - Warrants
  - School Based Services
  - Crime Scene Investigation

- Specialized Services
  - SWAT
  - Honor Guard
  - Dive Team
  - Marine Patrol
- All equipment provided
- Take-home car (for sworn officers)
- Competitive salary
- Credit union
- Health, dental, life, & disability insurance plans
- Paid vacation & sick leave
- Paid court time & overtime
- 401(a) / 457(b) retirement plans