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1 Purpose

To educate any and all government agencies within Hall County to be prepared for any pandemic flu type emergency, this will be accomplished by planning in the preparedness, response, and recovery phases. .

1.1 Primary Mission

Education

Mitigation is a concept, preparedness is an action

1.2 Secondary Mission

Continuity of Operations

2 Preparation Phase

Preparation/mitigation phase-What can we do to minimize the impact?

2.1 Education

How can we educate people to minimize and or prevent the impact?

2.1.1 Employees

Pamphlets/videos/webpage, english/spanish translation for website, this never ends and needs constant reminders, an ongoing effort.

2.1.2 Customers/General Public

What your agency deals with may be the same public/customer
Paul Harriott & James Thomas are working on translation.

2.2 Communications

This includes everything from the message, to how you plan to distribute information during a pandemic. Our message must be consistent, with other gov agencies. Any non-regional specific information shall come from FEMA. Anything else, the most current will be maintained on our website hallcounty.ready.gov

2.2.1 Means

How- website www.ready.hallcounty.org
Pamphlets
Consistent message

2.2.2 Messages

Consistent message
FEMA/CDC for non-region specific information, anything else from the website.

2.3 Personnel

Who are they, and how will you get in touch with each and every one of them?
Are they, and their family ready?

2.3.1 Notification Plan

How will we notify our personnel?
Need a communications plan from all agencies
Website can be a part of the comms plan

2.3.2 Contact List

We need to know that you have a contact list that is up-to-date for all personnel in your agency

2.3.3 Personal/Family Readiness

Each representative must assure they, and their personnel are prepared, including all family

3 Response Phase

3.1 Continuity of Operations

3.1.1 With decreased workforce.

3.1.2 With limited supplies

3.1.3 With social distancing restrictions

3.1.4 Personal protective equipment

3.1.5 Disinfection/decontamination

3.1.6 Trigger point for curtailment of services

3.1.7 Volunteer services

3.2 Secondary Missions

3.2.1 Facilities

3.2.2 Personnel

3.2.3 Operations

3.2.4 Logistics

3.3 Emergency Operations Center

3.3.1 Participation in County EOC

3.3.2 Organization of EOC

3.3.3 Staffing

3.4 Security Requirements

3.4.1 In-House

3.4.2 Law Enforcement

3.4.3 Volunteers

4 Recovery Phase

4.1 Personnel

4.1.1 Timesheets

4.1.2 Pay

4.1.3 Physical/Mental Health

4.1.4 Reimbursement

4.2 Equipment

4.2.1 Used

4.2.2 Replaced

4.2.3 Expenditures

4.2.4 Reimbursement

4.3 Facilities

4.3.1 Decontamination

4.3.2 Repair

4.3.3 Cost

4.3.4 Reimbursement

4.4 Transition to Pre-Pandemic Operations

5 Meetings

5.1 05/01/2009

Location-Emergency Services Center (ESC)
Segment template passed out
May 13th - City of Gainesville Health Fair
Communication's - James and Paul
Cindy to call Flowery Branch, Buford, and Oakwood
Hall County web site working on communication bridge for conference calls
ready.hallcounty.org - ready.gov - basic info
Pamphlets and brochures - need for City and Susan Rector
Translation of info needs to be available
Anna to help with translations
Nikki to work with Gainesville and other counties
Held at the Emergency Operations Center (EOC)
Skip - education segment
Need public safety to work with group
Need public utilities to work with group

City / County Pandemic Influenza Planning Committee

Water Dept, GA Power, and Jackson EMC - provide materials to send out to all citizens
William to contact Nikki to see if she will coordinate a meeting with all PIO's
Teresa P at NGHS - Hispanic resource
Notification Plan - internal plan to contact via email or other means
Personal Family Readiness - William has brochures. Can't order from web must call
Work with HR's go get the word out
David Stringer - city
Lanier Learning Center - English classes at Lanier Tech
Alliance for Literacy
Education Segment - public education for govt's...what is our program?
CERT members - 3 volunteers ready to teach
FEMA 1-800-480-2520 - pamphlets
fax - 301-362-5335
Preparing Makes Sense #9-0615 English 1000/pack
Spanish Version #9-0637
#90659 Green form
Coloring books for children #90655

5.2 06/19/2009

Hall County Fire Academy
2801 Allen Creek Rd, Gainesville, Ga. 30507

5.2.1 Agenda

Cindy to call Flowery Branch, Buford, and Oakwood
We must assure all gov agency representatives have been invited
Skip has invited the City of Clermont
Hall County (MIS) web site working on communication bridge for conference calls
Pamphlets and brochures - need for City and Susan Rector
Translation of info on website needs to be available
Anna to help with translations
Need public utilities to work with group
Water Dept, GA Power, and Jackson EMC - provide materials to send out to all citizens
Work with HR's go get the word out
We will take some time to share how we are getting the word out to educate our agencies.
We will also share how we are assuring our personnel, and their families are prepared.
We will then brainstorm on contact lists, notification procedures, best practices etc.
If you had an area assigned to you, please be prepared to provide a status update of your assigned project to the group.
We will then move our focus into the response phase and continuity of operations.
If you have anything you would like to add please email Skip Heflin @ sheflin@hallcounty.org or call 770.297.5509

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