

2011 Mulberry Creek Community Center Room Rental Fees

Room	Description	Capacity*	Rental Fee
Community Room	Serving kitchen includes sink, ice maker, microwave, warmer, coffee maker and refrigerator. Room rental includes the use of the center's tables and chairs and a one time room set-up.	Full Room 200 people max. Approx. 64' x 50'	\$120 for 2 hours** <i>Non-Profit/Civic Groups-\$90/2hrs.</i>
		Half Room 100 people max.	\$90 for 2 hours** <i>Non-Profit/Civic Groups-\$60/2hrs.</i>
Arts & Crafts Room	Includes tables, chairs, counter space and sinks	30 people Approx. 34' x 19'	\$42 for 2 hours** <i>Non-Profit/Civic Groups-\$30/2hrs.</i>
Aerobics Room	Room has mirrors and hardwood floors. Tables and chairs not allowed.	30 people Approx. 34' x 19'	\$42 for 2 hours** <i>Non-Profit/Civic Groups \$30/2hrs.</i>
Gymnasiums	Used for athletic events only.	Full	\$90 for 1 hour
		Half	\$60 for 1 hour

Package Plan: Rent either the entire Community Room or the Arts & Crafts Room and receive 50% off gymnasium rental, pending availability. Rentals must take place at the same date/time.

*Capacity is based on seating with tables.

**Hall County Parks and Leisure Services Booster Clubs may rent rooms for 1 hour increments.

Cleaning/Damage/Cancellation Cash Retainer

\$200 - Community Room

\$25 - Arts & Crafts Room

Retainer is due at the time of reservation to hold the room.

Remainder of rental fee is due no less than seven (7) days prior to actual rental date or room reservation may be cancelled and retainer forfeited.

- An additional \$15 per hour for staff is **required** if rental is not within normal operating hours of the facility.
- Rental fees include one set-up per event. Layout must be provided at least seven (7) days prior to event date. The renter is responsible for the breaking down of tables and chairs, if needed, and cleaning of room after an event.
- Rental times may not extend past 10:00 p.m. and include renter's set-up and clean-up.
- Round and/or rectangle tables are available for room rental; round tables are 60" rounds and the rectangle tables are six (6) feet long.
- A Public Safety Officer may be required for some events, at the renter's expense. This will be done at the discretion of the facility.

Amenities Available for Additional Fee:

Microphone - \$15

TV/DVD/VCR - \$25

Overhead Projector/Screen - \$25

Tabletop Lectern - \$10