

IN THE MAGISTRATE COURT OF HALL COUNTY
STATE OF GEORGIA

Plaintiff

Street Address

City, State, Zip

Phone

v.

Case No. _____

Defendant

Street Address

City, State, Zip

Phone

STATEMENT OF CLAIM

The above-named Defendant _____ is (are) subject to the jurisdiction of this Court.

Defendant is indebted to the Plaintiff in the amount of \$ _____

The Plaintiff's claim against the Defendant is based on the following:

Wherefore, Plaintiff demands Judgment against the Defendant for the sum of \$ _____ plus costs.

VERIFICATION

Georgia, _____ County

_____ being first duly sworn on oath, says the foregoing is a just and true statement of the amount owing by Defendant to Plaintiff, exclusive of all setoffs and just grounds of defense.

Sworn to and subscribed before me,
this _____ day of _____, 2011

Notary Public (or Attesting Official)

Plaintiff (or Agent)

NOTICE AND SUMMONS

To _____

Defendant/Home Address

or
c/o _____

Business Address

For Assistance & Further Information
Call (770) 531-6912, Ext. 1

You are hereby notified that _____ has made a claim and is requesting judgment against you in the sum of _____ Dollars (\$ _____), as shown by the foregoing statement. The Court will hold a hearing upon this claim in the Magistrate Courtroom, 2nd Floor, Hall County Courthouse, 225 Green Street, Gainesville, Georgia at a time to be set after your answer is filed. **YOU ARE REQUIRED TO FILE OR PRESENT TO THE CLERK OF SAID COURT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGMENT WILL BE ENTERED AGAINST YOU. YOUR ANSWER MAY BE FILED IN WRITING OR MAY BE GIVEN ORALLY TO THE JUDGE IN PERSON OR TO THE CLERK.** You are required to be present at the hearing in order to avoid a judgment by default against you. If you have witnesses, books, receipts or other writings bearing on this claim, you should bring them with you at the time of hearing. If you wish to have witnesses summoned, see the Court at once for assistance. If you have any claim against the Plaintiff, you should notify the Court at once. If you admit the claim, but desire additional time to pay, you must still answer and come to the hearing in person and state the circumstances to the Court. You may come with or without an attorney.

Clerk/Deputy Clerk