

Hall County's Purchasing Department

Presents

Hall County Vendor Conference



May 20, 2015

Session begins at 10:00 am

Location:

Hall County Government Center
2nd Floor Meeting Room
2875 Browns Bridge Rd.
Gainesville, GA 30504

Businesses interested in selling goods and services to Hall County Government are invited to attend the Purchasing Division's Vendor Conference on May 20, 2015. The conference will explain the County's procurement procedures and how to respond to Requests for Proposal.

"Hall County Government is a large consumer of goods and services," said Purchasing Manager Tim Sims. "We're a stable consumer for businesses and want to make sure our vendors know how they are able to do business with Hall County."

This free conference will focus first on how to do business with the County, and then participants who wish to stay for Part II may attend a separate session focused on how to respond to Requests for Proposal on construction and capital projects. The conference begins at 10:00 a.m. The session will be at the Hall County Government Center, 2875 Browns Bridge Rd., Gainesville, GA 30504.

"Hall County would like to increase the number of companies competing for our business. This will insure that the taxpayers' funds are being maximized to their fullest extent. The conference will explain all of our procedures for doing business with Hall County and introduce you to our Purchasing staff," Sims said.

Registration is required. Interested parties can find the conference registration information on the County's website at hallcounty.org or call the Purchasing Division at 770-535-8270. Projects currently open for bid are also available online, along with an explanation of "How to do Business with Hall County," under the Doing Business/Purchasing and Records/Bids and Proposals links on the homepage.

A Registration Form is below. Please fill it out and send to Michelle Norman, (Purchasing), via fax 770-531-7112, e-mail at gnorman@hallcounty.org or via USPS to the Hall County Purchasing Dept., Attn: Purchasing Conference P.O. Box 1435 Gainesville, GA 30503. There is NO charge for this conference.

Registration Deadline is May 15, 2015.

If you have any questions, please feel free to call us at 770-535-8270.

Registration Form for Hall County Vendor Conference

Business Name: _____

Contact/Person Attending: _____

Title: _____

Address: _____

City: _____ **State:** _____

**Business
Phone:** _____

**Business
Fax:** _____

E-mail: _____

Type of Business:

_____ **Yes I will be attending the May 20th Hall County Vendor Conference (10:00a.m.)**

Please fax this form to 770-531-7112 or e-mail to gnorman@hallcounty.org to get signed up for this informative meeting.

**Conference to be held at the
Hall County Government Center
2875 Browns Bridge Rd.
Gainesville, GA 30504
(2nd Floor – Commissioner Meeting Room)**

**Questions?
Please call us at 770-535-8270**